

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

MEDICATIONS ADMINISTRATION

For the safety of your student, it is essential that the following procedures be observed when medication is to be given during the school day. All medication taken in school must be dispensed by the nurse or trained designee when the nurse is not present. Note: Medical marijuana cannot be administered by a school nurse, or trained designee, or on school grounds.

If a student is 18 years or older, and his/her own legal guardian, then he/she may sign forms in place of parent/guardian.

Non-prescription (over the counter, OTC, comfort) medications (see attached form):

Written consent must be given by the parent/guardian annually. An attached form (*Approved Non-prescription Medications*) is provided for this purpose. Only the medications listed on this form will be accepted without a physician's order. All other non-prescription/over the counter medications require a physician's written order (may use other attached form *Authorization for Administration of Prescriptive Medication*).

Prescription Medication (see attached form):

Written consent must be given by both the physician and parent annually; please see attached form (*Authorization for Administration of Prescriptive Medication*). Verbal permission alone will not fulfill District 287 requirements.

1. All prescription medication must be sent to school in the original container appropriately labeled by the pharmacist or manufacturer. The label must include the name of the student, pharmacy/manufacturer, and prescribing physician, along with the name and dose of the medication.
2. If a physician provides a parent with samples of a prescription medication, the medication must be sent to school with all the information that is found on a prescription label, as well as physician written instructions and the parent/guardian's written permission.
3. Medication will be taken by the student at the designated time and supervised by the school nurse (or trained designee when the nurse is not present) in a manner consistent with the prescriber's order and instructions on the label.
4. Parents/guardians must notify the school when any change in the prescription or requirements for administration occurs. A new medication form must be completed. The medication will only be dispensed according to most current physician order.
5. Students may carry a prescriptive asthma inhaler during the school day only with a management plan which is jointly determined between the parents, physician, and school nurse. The inhaler must be appropriately labeled.
6. The school nurse or trained designee can only administer medication scheduled for school use as ordered. Make-up doses for medication missed at home may only be given with a physician's order and parent/guardian confirmation of missed dose.