

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## 2016-2017

### District Service Center ~ Directory of Departments & Programs 1820 Xenium Lane North ~ Plymouth, MN 55441

Main Number ..... (763) 559-3535  
Main Fax ..... (763) 550-7199  
Extension Prefix ..... (763) 550-xxxx

#### Superintendent's Office

Sandra Lewandowski, Superintendent ..... 7287  
Wauneen Denson-Mgeni, Exec. Sec. to the Superintendent and School Board... 7101  
Confidential Fax ..... (763) 550-7299

#### Academic Programs

Lea Dahl, Principal  
(EL, ELC, Gifted, Homeless, IS, World Language) .... 7114  
Wendy Branstad, Admin. Support ..... 7223  
Destination ImagiNation  
Pamela Schroeder, Coordinator ..... 7212  
Kim Kallroos, Admin. Support ..... 7245  
Honors Mentor Connection  
Kim Kallroos, Admin. Support ..... 7245  
ELC, Independent Study, Targeted Services  
Lynda Benkofske, Facilitator ..... 7226  
West Suburban Summer School  
Leslie Hanson, Coordinator ..... 7167  
Kim Kallroos, Admin. Support ..... 7245  
Gifted Ed Fax ..... (763) 550-7356

#### Accounts Payable (A/P)

David Anderson, Finance Manager ..... 7137  
Laurie Buhman, Admin. Support ..... 7227  
Dana Trattles, Admin. Support ..... 7246

#### Accounts Receivable (A/R)

Gloria Wilder, Finance Director ..... 7169  
Cheryl Gilles, Admin. Support ..... 7113  
Ryan Nestrud, Admin. Support ..... 7258  
Jane Thomas, Admin. Support (bank deposits) .... 7196

#### Business Services

Mae Hawkins, Executive Director,  
Business Services ..... 7156  
Bailey Stanard, Admin. Support ..... 7247  
Gloria Wilder, Finance Director ..... 7169  
David Anderson, Finance Manager  
(A/P, Budget, Payroll) ..... 7137  
Phyllis Vit, Finance Supervisor ..... 7242  
Cheryl Gilles, Admin. Support (Budget Support) ..... 7113

#### Communications

Rachel Hicks, Director, Communications ..... 7186  
and Public Relations

#### Conference & Prep Center

Kim Green, Coordinator ..... 7208  
Debbie Cantin, Admin. Support ..... 7174

#### Conference & Meeting Rooms

(Reserved through the Reception Desk, ext. 2100)  
Board Room ..... 7176  
Conference Room 3 ..... 7121  
Conference Room 4 ..... 2125  
Conference Room 5\* ..... 2126  
  
Conference Room 201 ..... 7200  
Conference Room 202\* ..... 2153  
Conference Room 203\* ..... 2154  
1st Floor Kitchen (Lunch Room)\* ..... 2107

#### Third Floor

View room schedules and availability at:  
<http://www.netsimplicity.net/district287/default.aspx?db=district287>

Reserve 3<sup>rd</sup> Floor conference rooms at:  
[https://reg.abcsignup.com/s\\_reg/reg\\_registration\\_maintenance.aspx?vt=EXT&ek=0015-0013-5adadf0f83984ab08beb4030e61f4b12](https://reg.abcsignup.com/s_reg/reg_registration_maintenance.aspx?vt=EXT&ek=0015-0013-5adadf0f83984ab08beb4030e61f4b12)  
(Contact Debbie Cantin, ext. 7174 with questions)  
Kitchen (Room 319) ..... 7191  
Lobby ..... 7172  
Room 310 ..... 7153  
Room 312 ..... 7189  
Room 314 ..... 7190  
Room 316 (Board Room) ..... 7192  
Room 318 ..... 7155  
Room 321 ..... 7144

#### Copy Center and Mail Room

Lisa Bednar, Admin. Support ..... 7108

\* Internal Extension Only

## Facilities/Building & Grounds

Mike Cowles, Director..... 7120  
Fran Legler, Admin. Support ..... 7115  
Jim Kempen.....7145 - Box 2  
6:00 a.m. – 2:30 p.m. Cell: (612) 423-6340

## Health, Safety and Security

Jim Kurtz, Supervisor ..... 7163  
Antwayn Hunter ..... 7129  
Fran Legler, Admin. Support ..... 7115

## Human Resources

Anne Becker, General Counsel/  
Executive Director of Labor Relations..... 7133  
Michelle Axell, Director of HR ..... 2114  
Mitch Cooper, Human Relations Manager. .... 7158  
Stephanie Klingelhutz, HR Coordinator  
(Benefits, AESOP) ..... 7118  
Heidi Seidenkranz, HR Coordinator (all staff) ..... 7126  
Amanda Ferrer, HR Assistant Coordinator..... 7131  
Stephanie Gonrowski, Admin. Support ..... 7124  
Human Resources Fax..... (763) 550-7224

## Legal Services

Jaynie Leung, Attorney ..... 7103

## Mental Health and Partnerships

Tina Houck, Director, Mental Health and  
Partnerships..... 7106  
Kris Klobe, Admin. Support ..... 7111

## Northern Star Online (NSO)

Jon Voss, Director, Teaching & Learning ..... 7134  
Kara Johnson, Advisor ..... 7286  
Sara Haas, Admin. Support..... 7117

## Payroll

David Anderson, Finance Manager ..... 7137  
Karen Rothbauer, Payroll Specialist..... 7128

## Planning & Improvement

Jenny Nelson, Director Planning &  
Improvement..... 7241  
Lori Nystrom, Admin. Support ..... 7189  
Admin Services Fax..... (763) 550-7198  
Donna Moe, Assistant Director / Research,  
Evaluation & Assessment ..... 7178  
Travis Voels, Instructor on Special Assignment .... 7135  
Brooke Peterson, Literacy Coordination..... 7109  
Angela Reed, Admin. Support, Res. & Assess ..... 7187

## Professional Learning

Jenny Nelson, Director Planning &  
Improvement..... 7241  
Cheryl Glad, Professional Learning Manager..... 7154  
Lori Nystrom, Admin. Support..... 7189

## Purchasing

Pat Harris, Manager..... 7143  
Jane Thomas, Admin. Support ..... 7196

## Reception Desk

Front Desk ..... (763) 550-2100  
Lobby ..... 7172

## Special Services & Educ. Programs

Elisabeth Rogers, Executive Director  
Special Services and Educational Programs .. 7152  
Tina Houck, Interim Director of Spec. Ed. .... 7106  
Melissa Brateng, Asst. Dir. Student Services. .... 7232  
Kate Hulse, Asst. Director Critical Incident  
Response & Prevention Administration..... 7198  
Tabitha Johnson, Admin. Support ..... 7148  
Libbey Stettner, Admin. Support (Care and Treatment)7219  
**Central Intake (Referrals)** ..... 7271  
**Itinerant Services**  
Melissa Brateng, Asst. Dir. Student Services.. 7232  
Kelly Bredeken, Program Facilitator..... 7267  
Jessica Hanke, Admin. Support ..... 7161  
Lisa Hager, Admin. Support ..... 7121  
Itinerant-Spec Ed Fax..... (763) 550-7300

## Student Information Services

Sandy Gaulke, Manager ..... 7142  
Mona Hoskins, SI Report Specialist ..... 7127  
Denise Halter, Admin. Support ..... 7181  
Jody Nummela, Admin. Support ..... 7193

## Teaching and Learning

Jon Voss, Director Teaching & Learning ..... 7134  
Sara Haas, Admin. Support ..... 7117  
John Fila, Innovation Coach ..... 2106  
Mike Smart, Innovation Coach..... 7116

## Technology & Innovation

Chad Maxa, Executive Director ..... 7146  
Kim Helgeson, Assistant Director Technology ..... 7138  
Rosemarie Valencour, Admin. Support ..... 7221  
Help Desk ..... 7333

## Transportation

Michelle Axell, Director of HR ..... 2114  
Amy Tiedens, Transportation Coordinator..... 7132